



The Director, Lady Hardinge Medical College and Smt. S.K. Hospital, New Delhi invites applications from eligible Indian Nationals in the prescribed Performa (Annexure-I) for the Posts of 35 Nursing Attendant (Group-C) in the Level-1 in the revised pay matrix on regular basis. Eligible candidates who fulfill the eligibility criteria, as mentioned below may apply.

Name of The Post/Pay Scale Level	No. Of Posts/Category	Age Criteria	Essential Qualification & Experience
Nursing Attendant Level-1 in the pay matrix (18000-56900)	35 (ST-4/OBC-13/EWS-14/UR-04) Out of above, 3 post are earmarked for Ex-service men and 01 post is earmarked for person with benchmark disability (PWD) for OH Category.	Between 18 and 27 years. (Relaxable for Government servants upto the age of forty years in the case of general candidates and upto forty-five years candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instruction or orders issued by the Central Government from time to time.) Note: The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India, (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union territory of the Andaman and Nicobar Islands or the Union territory of Lakshadweep)	(i) Matriculation (10 th) or equivalent pass from recognized board and (ii) First Aid certificate from central or State Government recognized institution and (iii) One year experience in hospital work in 50 bedded hospitals. Note 1: The qualification are relax able at the discretion of the competent authority for the reason to be recorded in writing in case of candidates otherwise well qualified. Note 2: Qualification regarding experience are relax able at the discretion of the Competent Authority for the reason to be recorded in writing in the case of candidates belonging to the Scheduled castes or the Scheduled Tribes, if, at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

12/04/2021

OTHER CONDITIONS

1. Applicant must fulfill the educational qualification, experience, and age limit and other criteria for the post applied for as on the last date of receipt of the application failing which the application shall be summarily rejected and no correspondence will be entertained in this regard. Candidates are therefore, advised to satisfy themselves before applying for the post that they possess the requisite essential qualification and experience. The Institute will not enter any correspondence on their ineligibility.
2. Application forms duly completed in all respects, must sent by speed/register post only to **Director, LHMC& SSKH, Shaheed Bhagat Singh Marg, New Delhi** within 30 days from the date of publication of this advertisement in Employment News and 37 days for the candidates in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Jammu Kashmir, Lahul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar and Lakshadweep Island. **Applicants should write the name of the post on the corner of the envelope clearly.**
3. Application[s] received after the last date or without relevant or incomplete documents/unsigned application /without passport size photograph pasted at the appropriate place in the form or without application fee shall be summarily rejected. The hospital authorities shall not be responsible for any postal delay.
4. If, number of application received for the post of Nursing Attendant is large, then the Institution Authority reserves the right to lay down any criteria for the purpose of short listing of the candidates.
5. In case the institution decides to hold written examination for short listing eligible candidates, final merit list for the post shall be prepared on the basis of total marks obtained by the candidate in the examination which will determine their position. If two or more candidates secure equal marks, the candidate older in age shall be placed above. However, their eligibility will be determined as per requirement prescribed in the notified Recruitment Rules for the post in case, candidate falls in merit list for the post is not fulfilling the eligibility criteria and other terms and condition incorporated in this advertisement, he /she will be treated as rejected.
6. **Application Fees**
 - (i) General/OBC Candidates:- 300/- (Rs. Three Hundred only)
 - (ii) SC/ST :- Fee exempted
 - (iii) Person with Benchmark Disabilities:- Fee Exempted (only for those applicants, who along with application form submit the necessary certificate from a competent authority in support of their claim of disability.)
 - (iv) Ex-service men- Fee exempted.

Application Fee shall be paid through NTR Portal bharatkosh.Gov.in and must enclose the copy of the receipt with their application. The details regarding the same is mentioned in **Annexure-II**. No personal cheques are accepted. The Application Fee will be non-refundable. Application without the prescribed fee would not be considered and summarily rejected. All the applicants are advised to keep a copy of payment Slip with them, for their record.
7. Candidates applying under any reserved category will be considered subject to submission of caste/category certificate on a prescribed format, issued by the Govt. of India.
8. **Essential documents:-**
 - (i) All the candidates must attach one set of **self-attested** photocopy of the certificates for age, educational qualifications, experience certificate not more than three (3) months old, valid Caste/EWS category certificates, valid disability certificate whichever applicable and other required documents.

 12/04/20

(ii) Ex-servicemen candidates concerned would be required to produce a certificate that they have been released from the Defence Forces along with an undertaking as in **ANEXURE –III**. The certificate for Ex-servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authority specified below and should also specify the period of service in the Defence Forces :-

(iii) In case of Commissioned Officers including ECOs/SSCOs :

Army : Directorate of Personal Service, Army Head Quarters, New Delhi.

Navy: Directorate of Personal Services Naval Headquarters, New Delhi.

Air Force: Directorate of Personal Services Air Headquarters, New Delhi.

(iv) In case of JCOs/ORs and equivalent of the Navy and Air Forces:

Army: By various Regimental Record Offices.

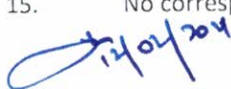
Navy: Naval Records, Bombay.

Air Force : Air Force Records, New Delhi.

9. The maximum age mentioned above is for general category candidates. Upper age limit is relax able for OBC as per Govt. of India Policy/instructions issued from time to time. The age relax able for reserved category candidates is admissible only in the case of candidates who apply against the post meant for reserved category. The reserved candidates who apply against post meant for UR category are not entitled to get age relaxation. The upper age limit shall be determined as on the last date of application as specified. Date of birth filled by the candidate in the application form and the same recorded in the Matriculation /Secondary Examination Certificate will be accepted by the institution for determining the age and no subsequent request for change will be considered or granted. **Age relaxation permissible to various applicants is as under as per Govt. of India Policy.**

S.N	Category	Age Relaxation permissible beyond age limit
1	OBC	3 years
2	Persons with disability	10 years
3	SC/ST person with disability	15 years
4	Widows, Divorced Women, and Women judicially separated from their husbands and who are not remarried	Up to 35 years of age (Up to 40 years for SC/ST)

10. OBC Candidates should not belong to Creamy Layer. The Non-Creamy Layer Certificate would be applicable to OBC candidates who are covered under Income/Wealth Test Criterion. The income limit is decided on the basis of income earned during three previous financial years preceding the year of appointment. Their Sub-caste should be tallied with the Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.
11. Candidates applying under OBC will be considered subject to submission of Caste certificate on a prescribed format issued by the competent authority. Candidates applying under OBC Category must bring the latest caste certificate in the format provided by the DoP&T vide O.M No.36036/2/2013-Estt(res) dated 30.5.2014 which has been issued not earlier than one year from the last date of receipt of application. Certificate must be valid for employment in Central Government Institutions.
12. For person with Disability, Disability Certificate issued by the duly constituted and authorized Medical Board in the Performa Prescribed by the Department of Personal & Training Vide .M No.36035/02/2017-Esst (res.) dated 15/01/2018. The details regarding PWD may be seen at **Annexure-IV**.
13. Those who are regularly employed with State/Central Govt./PSU, must submit a **"No OBJECTION CERTIFICATE"** from the employer at the time of verification of documents.
14. The incumbent to the post of Nursing Attendant shall be governed by the New Pension Scheme (NPS) as notified by the Central Government.
15. No correspondence or personal inquires shall be entertained.



16. Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Delhi Court alone.
17. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason /communication. The applicants are advised to visit the website of LHMC & SSKH "<http://lhmc-hosp.gov.in>" regularly for any other information.
18. Those who are working in the Central Govt./State Govt./Autonomous Bodies/Statutory Body/PSU on regular basis should send their applications through proper channel. Candidates seeking age relaxation must submit requisite certificate from the competent authority, in the prescribed format in **Annexure-V** (The Format altered in any manner will not be accepted). **However, applicants working in Autonomous Body/Statutory Body/PSU are not eligible for relaxation in upper age limit.** The Government Servant (Central/State) working on regular basis should send their applications through proper channel.
19. Number of vacancies is likely to be changed depending upon the vacancy position at the time of selection /appointment.
20. In case any information given or declaration by the candidate is found to be false or if the candidates has willfully suppressed any material information relevant to his/her appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.


(Sunil K.S Bhadotia)
DEPUTY DIRECTOR (ADMN)

Performa of Application Form

Paste the
photograph
duly self
attested

APPLICATION FOR THE POST OF _____

1. Name (In Block Letters): _____
2. Father's /Husband's Name: _____
3. Date of Birth (As per SSLC/Matriculation Certificate): _____
4. Category (UR,SC,ST,OBC & PWD) _____
5. Nationality: _____
6. Sex Male/Female: _____
7. Marital Status: _____
8. Contact Details: Land Line/Mobile _____
9. E-Mail: _____
10. Postal Address: _____
11. Permanent Address, with pin code _____
12. Age as on closing date of receipt of application: _____ year _____ Months _____ Days
13. Academic/technical/professional qualification:

{ Beginning with Matriculation level) attach photocopies of certificates}:

S.No	Name of Exam	Year of Passing	Univ./ Board	Div./Classs Grade	Subjects	Percentage of marks

14. Experience (Attach attested photocopies of certificates in support of experience)

S.No	Name of Employer /Org.	Period		Designation	Pay Scale/Pay	Natures of Duties	Reasons for leaving
		From	To				

15. Achievement, extracurricular activities, professional Achievement.

16. List of Enclosures:

17. Bharat Kosh Registration No. & dated(copy enclosed):- _____

DECLARATION

(To be signed by candidate)

1. I have not submitted any other application for this recruitment I am aware that if I contravene this rule my application will be rejected summarily by the Institution.
2. I have read the provision in the notice of the advertisement carefully and I hereby undertake to abide by them.
3. I further declare that I fulfill all the condition of eligibility regarding age limit, educational qualifications etc., prescribed for the post . I have enclosed all attested Photocopies of certificates in support of my claim for education qualification , age and age relaxation etc.
4. I also declare that I have never been convicted by any court of law.
5. I hereby further declare that all statements made in this application are complete and correct.

Signature of the Candidate

Name _____

Phone No _____

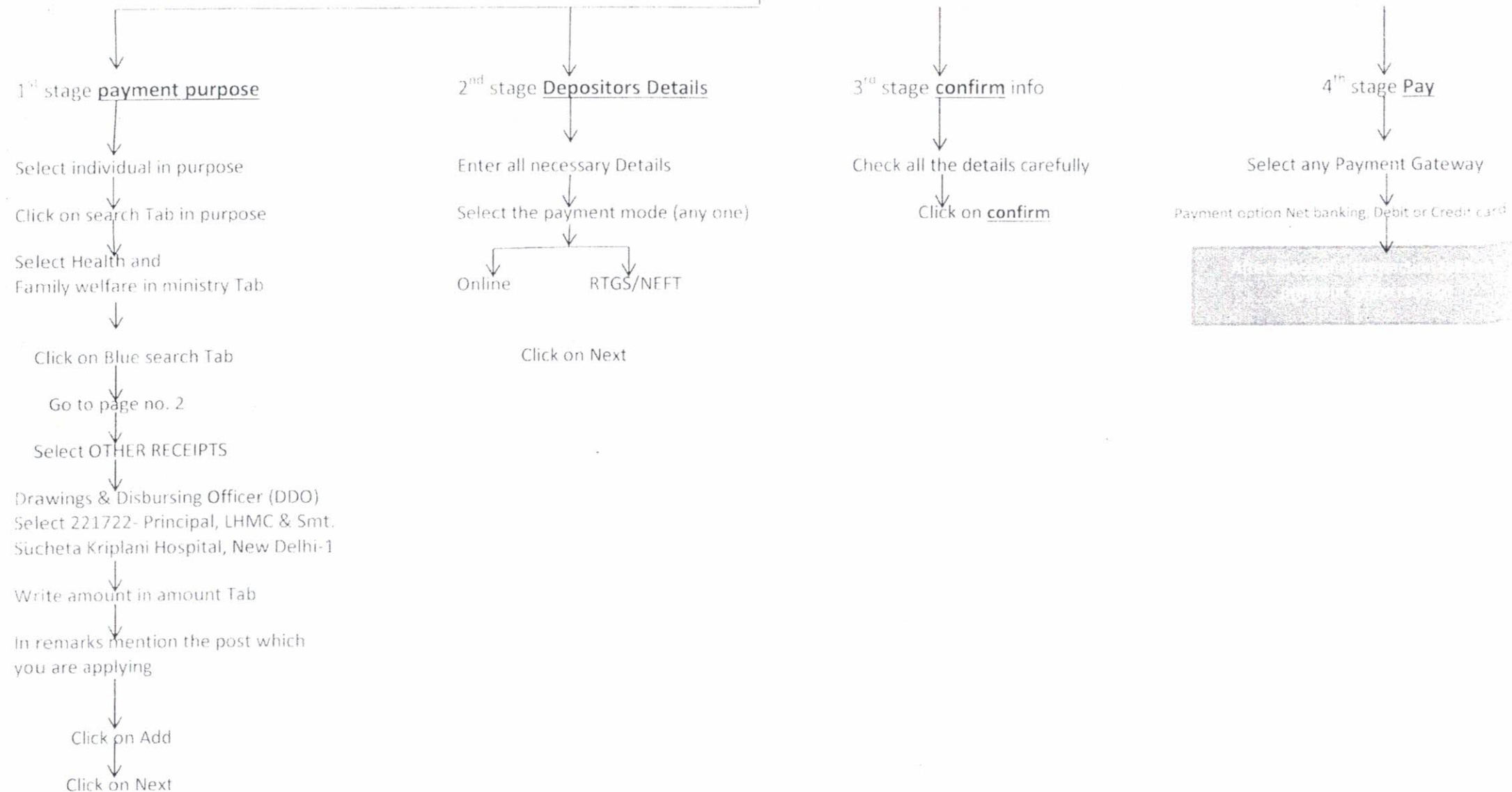
E-Mail Address _____

Place:-

Date.

Annexure-III

Payment through Bharat Kosh



**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES
APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN
CATEGORY**

I understand that, if selected on the basis of the recruitment /examination to which this application relates my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointment Authority that I have been duly released/retired/discharges from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

2. I also undertake that I shall not be eligible to be appointment to a vacancy reserved for Ex- servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertaking, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc), by availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place:

Signature of Candidates

Dated:

Explanatory note for applicant applied under PWD category:-

4. All PWD candidates with disabilities mentioned in section 32(1) of Right of Persons with Disability Act, 2016, are eligible to apply under this category provided they have benchmark disability of equal to or more than 40%. A person who wants to avail the benefit of reservation will have to submit a certificate of disability issued by a Competent Authority. Such certificate in the event of selection of such person for any post will be subject to such verification/ re-verification as may be decided by the Competent Authority.
5. Applicant should make sure that he/she is to be able to meet physical requirement of OA, OL, OAL, and HH for the post of Nursing Attendant.
6. After any candidate qualifies the written examination, such candidates will be subjected to medical examination by a Medical Board of LHMC to ascertain their Suitability for the job.

As per DOPT office memorandum No.36035/02/2017-Estt(Res) dated 15.01.2018 same relaxed standard should be applied for all the candidates with Benchmark Disabilities whether they belong to Unreserved/SC/ST/OBC. No Further relaxation of standard will be considered or admissible in favour of any candidate from any category whatsoever.

Certificate to be submitted by Central /State Government Civilian Employees seeking age –relaxation

(To be filled by the Head of the Office or Department in which the candidate is working).

It is certificate that* Shri/Smt/Km. _____ is
a Central Government Civilian employee holding the post of _____
in the Pay Matrix Level _____ with 3 year regular service in the grade as on
closing date.

Signature: _____

Name: _____

Office Seal: _____

Place:

Date:

(*Please delete the words which are not applicable).