

Job Vacancy Detail

Adv No. : VAR/2021/004
 Advertisement Name : Full time NON MEDICAL positions available in HOMI BHABHA CANCER HOSPITAL / MAHAMANA PANDIT MADANMOHAN MALVIYA CANCER CENTRE, VARANASI
 Start DateTime : 08-03-2021 To End DateTime : 31-03-2021

Available Job Posts

Sr No.	Post	Adv Type	Pay Flag	Is Online	Click Online availability
1	NURSING SUPERINTENDENT	NON MEDICAL	YES	YES	Online Application Form
2	ASSISTANT NURSING SUPERINTENDENT	NON MEDICAL	YES	YES	Online Application Form
3	IN-CHARGE (CENTRAL STERILE SUPPLY DEPARTMENT)	NON MEDICAL	YES	YES	Online Application Form
4	SCIENTIFIC OFFICER 'C' (PATHOLOGY)	NON MEDICAL	YES	YES	Online Application Form
5	MEDICAL PHYSICIST 'C'	NON MEDICAL	YES	YES	Online Application Form
6	ENGINEER SB (MECHANICAL)	NON MEDICAL	YES	YES	Online Application Form
7	SCIENTIFIC OFFICER 'SB' (BIOMEDICAL)	NON MEDICAL	YES	YES	Online Application Form
8	SCIENTIFIC ASSISTANT 'B' (RADIO DIAGNOSIS)	NON MEDICAL	YES	YES	Online Application Form
9	SCIENTIFIC ASSISTANT 'B' (RADIOTHERAPY)	NON MEDICAL	YES	YES	Online Application Form
10	FOREMAN (CIVIL)	NON MEDICAL	YES	YES	Online Application Form
11	PHARMACIST 'B'	NON MEDICAL	YES	YES	Online Application Form
12	TECHNICIAN 'C' (CENTRAL STERILE SUPPLY DEPARTMENT)	NON MEDICAL	YES	YES	Online Application Form
13	ASSISTANT ADMINISTRATIVE OFFICER	NON MEDICAL	YES	YES	Online Application Form

Description

TATA MEMORIAL CENTRE

(A GRANT-IN-AID INSTITUTE UNDER DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA)

Advt. No. VAR/2021/004

08.03.2021

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to life and health sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions available in **HOMI BHABHA CANCER HOSPITAL / MAHAMANA PANDIT MADANMOHAN MALVIYA CANCER CENTRE, VARANASI** are listed below:

1) NURSING SUPERINTENDENT - 01 UR	
Level	Level 11 [Pre-revised PB-3 (Rs.15600-39100) + Rs.6600 GP]
Level of Pay in Pay Matrix	Rs. 67,700/- Level 11, Cell 1 + Allowances applicable
Age limit	45 years
Qualification & Experience	M.Sc in Nursing with 15 years' experience out of which 12 years' should be teaching /administration experience with minimum of 5 years' in collegiate programme. Ph.D (Nursing) is desirable.

2) ASSISTANT NURSING SUPERINTENDENT - 02 UR	
Level	Level 10 [Pre-revised PB-3 (Rs.15600-39100) + Rs.5400 GP]
Level of Pay in Pay Matrix	Rs. 56,100/- Level 10, Cell 1 + Allowances applicable
Age limit	40 years
Qualification & Experience	M.Sc. (Nursing) with 3 years' experience OR B.Sc. (Nursing) with 5 years' experience out of which minimum 2 years experience in Clinical Field. Preference will be given to candidates having administrative experience.

3) IN-CHARGE (CENTRAL STERILE SUPPLY DEPARTMENT)-01 UR	
Level	Level 10 [Pre-revised PB-3 (Rs.15600-39100) + Rs.5400 GP]
Level of Pay in Pay Matrix	Rs. 56,100/- Level 10, Cell 1 + Allowances applicable
Age limit	40 years
Qualification & Experience	M.Sc.in Chemistry /Physics / Zoology / Microbiology / Biotechnology with 50% marks and Post Graduate Diploma /Degree in Hospital Management preferable. Minimum 10 years experience in C.S.S.D. of a 150+ bedded reputed hospital OR minimum 10 years experience in a 300+ bedded hospital. Out of the total required experience minimum 5 years must be in Senior position.

4) SCIENTIFIC OFFICER 'C' (PATHOLOGY) - 02 (UR, 1 OBC)	
Level	Level 10 [Pre-revised PB-3 (Rs.15600-39100) + Rs.5400 GP]
Level of Pay in Pay Matrix	Rs. 56,100/- Level 10, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	M. Sc.(Botany/ Zoology / Chemistry/Applied Biology) and preferably with a diploma in Medical Laboratory Technology from a recognized institute. Candidate must have atleast 3 years experience in a responsible position of Histopathology of a large hospital / Diagnostic centre. Candidates with experience in Immunohistochemistry Laboratory and proficiency in English language, computer skills and who are well conversant with Accreditations related process will be given preference.

5) MEDICAL PHYSICIST 'C' – 02 (1 SC, 1 ST)	
Level	Level 10 [Pre-revised PB-3 (Rs.15600-39100) + Rs.5400 GP]
Level of Pay in Pay Matrix	Rs. 56,100/- Level 10, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	M.Sc. (Physics) and Diploma in Radiological Physics or equivalent AERB approved qualifications. Experience with advanced computerized treatment planning systems and other state of the art technology will be essential.

6) ENGINEER SB (MECHANICAL) -01 UR	
Level	Level 8 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4800 GP]
Level of Pay in Pay Matrix	Rs. 47,600/- Level 8, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	Full time B.E. / B.Tech in Mechanical Engineering with first class from AICTE approved college / university with minimum 3 years' post qualification experience or full time Diploma with first class in Mechanical engineering approved from State Board of Technical Examination with 8 years' post qualification experience with established firm in maintenance of HVAC, Fire Fighting, Medical Gas Pipeline System, Boiler, Pumps, Compressor, Industrial maintenance work, etc.

7) SCIENTIFIC OFFICER 'SB' (BIOMEDICAL) -01 OBC	
Level	Level 8 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4800 GP]
Level of Pay in Pay Matrix	Rs. 47,600/- Level 8, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	B.E. / B.Tech (Biomedical) with 7 years of experience in total of which 3 years in hospital setup. A candidate will have to supervise, co-ordinate & manage biomedical maintenance activities.

8) SCIENTIFIC ASSISTANT 'B' (RADIO DIAGNOSIS) – 01 ST	
Level	Level 6 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4200 GP]
Level of Pay in Pay Matrix	Rs. 35,400/- Level 6, Cell 1 + Allowances applicable
Age limit	30 years
Qualification & Experience	B.Sc. / B. Pharm. with minimum 50% marks and 2 years Diploma in Medical Imaging Technology OR B.Sc. (Physics) with minimum 50% marks and 2 years Diploma in Medical Radiography OR H.S.C. and 3 years degree course B.Sc. in Medical Radiography. Should have atleast 01 year experience as Medical Radiographer in a large Hospital with CT and MRI.

9) SCIENTIFIC ASSISTANT 'B' (RADIOTHERAPY) – 02 SC	
Level	Level 6 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4200 GP]
Level of Pay in Pay Matrix	Rs. 35,400/- Level 6, Cell 1 + Allowances applicable
Age limit	30 years
Qualification & Experience	B.Sc. (Physics) with minimum 50% marks and Post Graduate Diploma in Radiotherapy Technology from recognized institute / university approved by AERB with minimum 1 year experience in modern Radiotherapy Technology OR B.Sc (Radiotherapy Technology) – 3 years course from a recognized institute / university approved by AERB with 3 years experience in modern Radiotherapy Technology.

10) FOREMAN (CIVIL) – 01 ST	
Level	Level 6 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4200 GP]
Level of Pay in Pay Matrix	Rs. 35,400/- Level 6, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	SSC plus ITI (Plumbing) 02 years full time course from Govt. recognized Institute with 08 years post qualification experience OR ITI plus NCTVT with 07 years post qualification experience OR Diploma in Civil Engineering with 03 years post qualification experience in Construction / maintenance of Industrial / Commercial / Hospital Buildings. ITI or NCTVT candidates shall have minimum 03 years post qualification experience as a Supervisor / Foreman category.

11) PHARMACIST 'B' – 01 ST	
Level	Level 5 [Pre-revised PB-1 (Rs.5200-20200) + Rs.2800 GP]
Level of Pay in Pay Matrix	Rs. 29,200/- Level 5, Cell 1 + Allowances applicable
Age limit	30 years
Qualification & Experience	B. Pharm with minimum 1-year experience OR D. Pharm with minimum 3 years working experience in Dispensary / Pharmacy of the Hospital having minimum 200 beds. Registration with State Pharmacy Council with duly allotted Registration Number is mandatory. Experience of working on computerized system desirable. Candidate should be prepared to work in shift duties, including night shift.

12) TECHNICIAN 'C' (CENTRAL STERILE SUPPLY DEPARTMENT) – 01 ST	
Level	Level 4 [Pre-revised PB-1 (Rs.5200-20200) + Rs.2400 GP]
Level of Pay in Pay Matrix	Rs. 25,500/- Level 4, Cell 1 + Allowances applicable
Age limit	30 years
Qualification & Experience	H.S.C. with minimum 50% marks in Science. Minimum 3 years experience as Technician in CSSD in a reputed hospital.

13) ASSISTANT ADMINISTRATIVE OFFICER -01 UR	
Level	Level 7 [Pre-revised PB-2 (Rs.9300-34800) + Rs.4600 GP]
Level of Pay in Pay Matrix	Rs. 44,900/- Level 7, Cell 1 + Allowances applicable
Age limit	35 years
Qualification & Experience	Graduate in any discipline with a Post Graduate Degree / Diploma in Personnel Management / Human Resource Management / Healthcare Management from a reputed Institution. The candidate should have 3

Qualification & Experience

years experience in supervisory capacity in Administration / Personnel in a unit of (Government / Autonomous Body) & Pension in (Government / Commercial Undertaking) dealing with General Administration, Recruitment, Establishment matter etc. Candidates well versed with Government procedures will be preferred.

GENERAL CONDITIONS:

1. (a) **Last date for online application is 31.03.2021 upto 05.30 p.m. (Indian Standard Time).**
 - (b) Candidates must send in their candidature through **“Online Application” only.**
 - (c) Candidates will be initially screened and called for Interview / Written Examination / Skill Test on the basis of information provided by them in the online application form.
 - (d) Incomplete applications will be summarily rejected.
 - (e) Candidates who would be called for Interview / Written Examination / Skill Test are required to **carry original documents alongwith one set of copy** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview / Written Examination / Skill Test.
 - (i) **Date of Birth:** Birth Certificate / School leaving certificate / S.S.C passing certificate.
 - (ii) **Educational Qualification:** Mark sheet & Passing Certificate of final examination.
 - (iii) **Experience Certificates:**
 - Past Employment: Experience certificate indicating the date of joining and relieving.
 - Current Employment: Appointment letter, last Pay Slip, Identity Card.
 - (iv) **Caste Certificate:** Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC site.**
 - (v) **Economically Weaker section (EWS):** Valid income certificate (in format of Government of India) is mandatory.
 - (vi) **Persons with Disability:** Physical Disability Certificate.
 - (f) **Through Proper Channel:** Persons working under Central / State Government / Autonomous Body / Semi Government Organizations and other Public Sector Undertakings must obtain the permission from their Head of the Organization to apply for the post & to produce the same at the time of Written Examination / Skill test / Interview, failing which they shall not be allowed to appear for Interview / Written Examination / Skill Test.
 - (g) **Referees:** Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
 - (h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Written examination / Interview / Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Written test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
 - (i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written Examination / Interview / Skill test to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written test / Interview / Skill test.
 - (j) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.
 - (k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination / Interview / Skill test without assigning any reason there of.
 - (l) Canvassing in any form will disqualify the candidature.
2. Age & experience will be reckoned as on last date of submission of online application as mentioned above. **Experience will be reckoned post required qualifications.**
3. Reservation of posts under various categories shall be applicable as per Govt. Rules.
4. For Inquiry : Candidates may email to recruitment@mpmmcc.tmc.gov.in . No phone calls will be entertained
5. **Age Relaxation :**
 - (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years	: SC /ST
03 Years	: OBC
10 Years	: PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]

Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)
 - (b) Age relaxation maximum by 5 years for Departmental candidates, candidates with additional qualification and higher experience and candidates working in TMC on temporary basis / under project / on contract basis.
6. **Application Fee :**
 - (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
 - (ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**
 - (iii) **The application fee paid will not be refunded under any circumstances.**
7. **Candidates may be offered a higher or lower grade than what is advertised based on their working experience, research track record and overall assessment at the time of interview and recommendation of the Selection Committee.**
8. **Benefits:**
 - (a) **Allowances:** In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
 - (b) **Training & Development:** All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
 - (c) **Medical Facility:** Will be admissible as per the prevailing rules of TMC.
 - (d) **Accommodation:** Residential accommodation will be provided subject to availability.
 - (e) **Retirement Benefits:** All are eligible for retirement benefits and pension under the New Pension Scheme.
9. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt. Madan Mohan Malaviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BBCL, Guwahati) on the needs of the Units concerned as and when necessary.
10. The TMC also may exercise the option to offer appointments on “Contract Basis” for a fixed term on a consolidated remuneration.
11. **Non Receipt of Application:** Tata Memorial Centre does not take any responsibility for non receipt of application through Online.
12. **Legal jurisdiction for any dispute will be at Varanasi only.**

(PIYUSH TRIPATHI)

DY. ADMINISTRATIVE OFFICER (HRD)