Employment News 6 - 12 March 2021



Vallabhbhai Patel Chest Institute

University of Delhi, Delhi-110007 Tel: 011-27402400, 27667102, Fax No. 011-2766549

Applications are invited for the following regular Non-Teaching posts in the pay scale mentioned below with usual allowances permissible as per the University of Delhi rules. The fee for each application is Rs. 500/- for UR/OBC/EWS candidates. No fee applicable for SC/ST/PwBD/Women candidates.

Details of Vacancies

Post	Pay Matrix	Age Limit	
Deputy Registrar (UR-1)	Pay Level- 12	45 years	
Nursing Superintendent (UR-1)	Pay Level- 11	35 years	
Veterinarian (UR-1)	Pay Level-10	35 years	

Note:

- a. Those interested should apply on prescribed application form with a non-refundable fee of Rs. 500/- (No fee in case of SC/ST/PwBD/Women candidates) in the form of Nationalized Bank Demand Draft payable at Delhi & drawn in favour of Director, VPCI, in person/by registered post/by speed post on working days between 10:00 AM to 1:00 PM. The application form & other details can be downloaded from our website www.vpci.org.in. The application form be submitted to the Joint Registrar, V.P. Chest Institute, University of Delhi, North Campus, Delhi-110007.
- b. The last date of submission of application duly completed in all respect is 30 days from the date of advertisement in the Employment News. If 30th day falls on holiday, the next working day will be last date of submission.
- C. Reservation and relaxation for SC/ST/OBC/Persons with Disabilities candidates as per rules. The reservation certificate should be in the prescribed format of the Government of India.
- d. Separate application is required for each post.
- e. All the above posts carry DA, HRA, TA etc. as admissible under the rules of the University of Delhi/Institute.
- f. The Institute reserves the right to increase/decrease or not to fill the above posts if the circumstances so warrant.
- g. Any addendum/dedendum/corrigendum shall be posted on the Institute's website only.

Director EN 43/30

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VALLABHBHAI PATEL CHEST INSTITUTE UNIVERSITY OF DELHI, Delhi-110 007

Tel.: 011-27402400, Fax No.011-27666549 Website: .org.in

Applications are invited for the following regular Non-Teaching posts in the pay scale mentioned below with usual allowances permissible as per the University of Delhi rules. The fee for each application is Rs.500/- for UR/OBC/EWS candidates. No fee applicable for SC/ST/PwBD/Women candidates.

Essential Qualification

Post	Pay Matrix	Age limit	Essential Qualification	Desirable
Deputy Registrar (UR-1)	Pay Level-12	45 years	1. A Master's degree with at least 55% marks or an equivalent grade of B in the UGC seven point scale or an equivalent grade. 2. At least 09 years of experience as Assistant Professor in a College of a University with experience in educational administration. OR Comparable experience in Research Establishments and other Institutions of Higher Learning OR At least 05 years administrative experience as Assistant Registrar or in an equivalent post at Level-10.	1. Experience in University administration and familiarity with the working of university bodies and institutions. 2. Thorough knowledge of service matters or accounts/budget or conduct of examinations. 3. MBA/PG Diploma in Management or LL.B. or CA/ICWA or MCA or M.Phil/Ph.D. qualification. 4. The candidates having formal qualification and/or experience in thrust areas in which University intends to attract candidates, i.e. (a) Information Technology (b) Finance and Accounting (c) Internal Quality Assurance Cell (IQAC) and Research Policies formulation & implementation / Research Administration & Coordination / International Collaborations / IPR / Patents are encouraged to apply.
				The incumbent should possess good communication, managerial and leadership skills to head a Division/Branch and possess good drafting/noting skills, conversant with the office procedure and capable to formulate proposals independently. Should be able to participate in discussions with senior functionaries and academicians. He is expected to handle one or more functions independently related to Educational Administration / Examinations / General Administration / Purchase / Establishment / Accounts & Finance / Project Management / HR / Legal.
Nursing Superintendent (UR-1)	Pay Level-11	35 years	 Master's Degree in Nursing or M.Sc. Degree in Nursing from a recognized University or equivalent. Should be Registered Nurse and Registered Midwife in a State Nursing Council register. 	
			3. Three years' experience in Nursing in a Hospital / Nursing Home.	W.





Post	Pay Matrix	Age limit	Essential Qualification	Desirable
			Qualifications are relaxable at the discretion of the Selection Committee in the case of candidate otherwise well qualified.	
			Note-2: Qualifications are relaxable at the discretion of the Selection Committee in case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if, at any stage of the selection, the Selection Committee is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.	
Veterinarian	Pay	35	B.V.Sc. with 01 year of	Experience in management of animal
(UR-1)	Level-10	years	experience in care and handling of Laboratory Animals.	house of any recognized Institute.

Note:

- a. Those interested should apply on prescribed application form with a non-refundable fee of Rs.500/- (No fee in case of SC/ST/PwBD/Women candidates) in the form of Nationalized Bank Demand Draft payable at Delhi & drawn in favour of 'Director, VPCI', in person/by registered post/by speed post on working days between 10:00 AM to 1:00 PM. The application form & other details can also be downloaded from our website www.vpci.org.in. The application form be submitted to the Joint Registrar, V.P. Chest Institute, University of Delhi, North Campus, Delhi-110 007
- b. The last date of submission of application duly completed in all respect is 30 days from the date of advertisement in the Employment News. If 30th day falls on holiday, the next working day will be last date of submission.
- c. Reservation and relaxation for SC/ST/OBC/Persons with Disabilities candidates as per rules. The reservation certificate should be in the prescribed format of the Government of India.
- d. Separate application is required for each post.
- e. All the above posts carry DA, HRA, TA etc. as admissible under the rules of the University of Delhi / Institute.
- f. The Institute reserves the right to increase/decrease or not to fill the above posts if the circumstances so warrant.
- g. Any addendum/dedendum/corrigendum shall be posted on the Institute's website only.

DIRECTOR







VALLABHBHAI PATEL CHEST INSTITUTE UNIVERSITY OF DELHI, Delhi-110 007

Tel.: 011-27402400, 27667102, Fax No.011-27666549 Website: www.ypci.org.in

PART-1

General Instructions to applicants

- 1. A separate application form has to be submitted for each post. Application form available on the Institute's website i.e. www.vpci.org.in.
- 2. Before filling up the form, candidates are advised to carefully go through the advertisement available on the Institute website and confirm their eligibility with regard to qualification/experience/age etc., before submitting the application form.
- 3. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the Institute shall process the application entirely on the basis of information/ documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidate. Application received without complete information shall be rejected.
- 4. Candidates should possess the prescribed educational qualification and experience before filling the form or as on last date. It is the responsibility of the candidate to assess his/her own eligibility for the post for which he/she is applying in accordance with the advertisement. If it is detected at any time in future (during the process of selection or even after appointment) that the candidate was not eligible as per the prescribed qualification, experience, etc., which could not be detected at the time of selection for whatever reason, his/her candidature/appointment shall be liable to be cancelled/terminated as per rules.
- 5. As per directives of the University of Delhi vide its OM No.Estab.IV/047/2016/01/RR-OM dated 02.12.2016, it has been decided to discontinue interviews for recruitments to all Group 'C', Group 'D' (which are now reclassified at Group 'C') posts and for non-gazetted posts of Group 'B' category and all such equivalent posts in the light of DoPT OM No.39020/01/2013-Estt.(B)-Part dated 29.12.2015.
- 6. All the posts will be filled as per the Recruitment Rules of the University of Delhi. The qualifications and other service conditions shall be such as prescribed by the University of Delhi from time to time.
- 7. The upper age limit prescribed for direct recruitment shall be relaxable in case of candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes (Central List) and Persons with Disabilities etc., in accordance with the orders issued in this behalf from time to time by the Central Government and adopted by the University.
- 8. The upper age-limit prescribed for direct recruits shall also be relaxable up to a maximum of five years or the number of years (in completed years) whichever is less provided they rendered regular service in same or allied field in organization(s) under Government Departments/Statutory or Autonomous bodies/Universities/affiliated or constituent colleges under the University/Public

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Sector Undertakings rendered at least three years regular service in the same or allied field.

- 9. The upper-age limit will also be relaxed to the extent of service rendered by them in respect of Persons who are already working on contract/daily wages/ad-hoc basis in the University/Colleges provided they have put in atleast one year of service. (The relaxation will be subject to other applicable rules and also production of relevant experience certificate from the University of the Concerned College where the applicant has served.)
- 10. The upper age-limit as prescribed for direct recruits shall not be insisted upon in the case of departmental candidates, provided they have rendered at least three regular service.
- 11. The applicants should not cross the upper age-limit on the date of advertisement even after relaxation in upper age-limit as per rules.
- 12. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of examination, if not submitted the application earlier. The NOC should also indicate the vigilance clearance from the parent departments.
- 13. Applications fees and application form(s) are to be submitted as per details given below:
 - Fees Rs.500/- in the form of nationalized bank demand draft payable at Delhi & drawn favour of "Director, VPCI".
 - No fee for SC/ST/PwBD/Women Candidates
 - Fees once paid will not be refunded under any circumstances.
 - Applicants applying for more than one post/department must apply separately and pay fees separately.
- 14. The reservation for applicants from SC, ST, EWS, OBC (non-creamy layer) and Persons with Benchmark Disability (PwBD) categories will be applicable as per Central Government norms.

Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwBD categories must submit the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms, The Certificate submitted should be in the format prescribed by the Union Government.

In case the applicant wants to claim benefits under the PwBD category, the applicant's relevant disability should not be less than 40 per cent. Proof to this effect in the form of a valid Disability Certificate must be attached with the application.

Applicants applying for the post(s) reserved for OBC must submit certificate of OBC (non-creamy layer) in the prescribed form issued by Competent Authority. The certificate should be of the current financial year, in accordance with instructions issued by the Union Government in this respect from time to time. Applicants should ascertain that they belong to the reserved categories (caste) enlisted in the Central List for the Other Backward Classes.

- 15. Applications in prescribed format only will be accepted.
- 16. Consequent upon adoption of self-certification provisions as required by the Govt. of India, the Institute shall process the applications entirely on the basis of

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- information/documents submitted with the application. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility shall lie solely with the applicant and the applicant shall be liable for action as per law.
- 17. Applicants are advised to ensure that they fulfill the eligibility criteria as mentioned in detail specification before applying to the post.
- 18. Applicants should have fulfilled the minimum eligibility such as education, experience & research publications on the date of submission of application.
- 19. Canvassing in any form will be treated as disqualification.
- 20. Applications which do not meet the criteria given in the advertisement and/or incomplete application are liable to be summarily rejected at any stage.
- 21. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material/information while submitting the application are self-certified copies/testimonials.
- 22. The numbers and nature of posts advertised may increase or decrease/vary and the Institute reserves the right to fill or not to fill up some or all the posts advertised, if the circumstances so warrant.
- 23. The Institute reserved the right to withdraw any advertised post(s) at any time without giving any reason.
- 24. The Institute shall not be responsible for any delay/loss due to postal or technical reasons.
- 25. Candidates called for written test & skill test/interview shall do so at their own expenses. No TA/DA shall be paid.
- 26. There will be reservation of 4% for Persons with Disability Candidates.
- 27. Candidates already working are required to submit "No Objection Certificate" along with application.
- 28. Applications, received after the stipulated time, will not be entertained under any circumstances.
- 29. The application form duly filled by candidate along with the self-attested copies of all testimonials must reach to the Joint Registrar, Vallabhbhai Patel Chest Institute, University of Delhi within 30 days from the date of publications of the advertisement in the Employment News. If 30th day falls on holiday, the next working day will be last of submission.
- 30. The Institute reserves the right to amend the number of posts or not to fill any of the posts mentioned in the advertisement at its discretion without assigning any reason thereof.
- 31. Any consequential vacancies arising at the time of finalization may also be filled up from the available shortlisted candidates.
- 32. The Institute will verify the antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate is false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the Institute.

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- 33. In case of the any inadvertent mistake in the process of selection, which may be detected at any stage even after the issuance of offer letter, the Institute reserves right to modify/withdraw/cancel any communication made to the applicant.
- 34. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
- 35. Any dispute regarding the recruitment will fall under the jurisdiction of Delhi.

DIRECTOR



Make

Appl. No..... आवेदन संख्या

VALLABHBHAI PATEL CHEST INSTITUTE **UNIVERSITY OF DELHI, DELHI - 110007 Application Form For Employment**

रोजगार हेतू आवेदन-पत्र

Affix Passport Size Photograph

..... (To be filled in by the office) कार्यालय द्वारा भरा जाना है।

			ED FOR समके लिए आवेदन किया है।)
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-			required for the Post, if any दे कोई) विशेषता अपेक्षित है तो उसका विवरण
Adv	ertise	ment	No Dated
विज्ञा	पन सं()	दिनांक
NO	TES :	1.	Copies of Certificates, Mark-sheets, testimonials etc., should be attached with the application (attested by the applicant himself) and the originals must be produced at the time of interview and at the time of joining, if selected.
टिप्पणियां : प्रम् सा			प्रमाणपत्रों, उपाधियों, अंक-पत्रों, प्रशंसापत्रों आदि की (स्वयं आवेदक के द्वारा सत्यापित) प्रतियां आवेदन-पत्र के साथ संलग्न की जानी चाहिए और मूल प्रतियां साक्षात्कार के समय तथा कार्य भार संभालने के समय यदि चुने गये तो, प्रस्तुत की जानी चाहिए।
		2.	Except where otherwise indicated, applicants appearing for interview shall do so at their own expenses.
		3.	यदि इस संबंध में कुछ न कहा गया हो, तो आवेदक को साक्षात्कार के लिए अपने खर्चे पर ही आना होगा। Applicants who are in employment should send their application through their employers and by registered post.
			यदि आवेदक सेवारत है तो उन्हें अपने आवेदन-पत्र अपने नियोक्ताओं के माध्यम से तथा रजिस्टर्ड डाक द्वारा भेजने चाहिए।
		4.	The selecting authority may consider the name of any person for appointment though he may not have applied.
		5.	चयन-समिति ऐसे किसी भी व्यक्ति को नियुक्त करने के बारे में विचार कर सकती है जिसने आवेदन न किया हो। SEPERATE APPLICATION IS REQUIRED FOR EACH POST APPLIED FOR. प्रत्येक पद के लिए अलग आवेदन-पत्र भेजा जाना जरूरी है।
1.	(i)		me (in block letters) (स्पष्ट शब्दों में)
	(ii)	-	her's Name का नाम
2.	Date जन्म-	e of तिथि	birth
3.	Nati राष्ट्री		ity Sex लिंग
			/Unmarried विवाहित
4.	(a)	wit	t held, if any, at the time of sending the application h date of appointment (state whether permament,
	(雨)	आवे	probation of temporary) दन-पत्र भेजने के समय, यदि किसी, पद पर काम कर रहे हैं तो नियुक्ति तारीख (इसका उल्लेख कि स्थायी है, परिवीक्षाधीन है या अस्थायी है)
	(b)	Na	me and address of Employing Authority
	(ঝ)	ानय	क्ता का नाम एवं पता

The selected candidates shall produce, in original, the Matriculation or equivalent certificate as proof of the date of birth. No other eveidence will be accepted.

चुने हुए प्रत्याशियों को अपनी जन्म-तिथि के प्रमाण के रूप में मैट्रिक परीक्षा अथवा उसके समकक्ष किसी परीक्षा का मूल प्रमाणपत्र प्रस्तुत करना होगा। इस बारे में अन्य कोई साक्ष्य स्वीकार नहीं किया जाएगा।

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10. Academic Qualification:

(Examinations passed from Matriculation/Higher Secondary onwards to Doctorate/Research degrees) शैक्षिक योग्यताएं:

(मैद्रिक/उच्चतर माध्यमिक से लेकर डाक्टरेट/अनुसंधान उपाधियों तक उत्तीर्ण की गई परीक्षा का विवरण)

Examination परीक्षा	Year वर्ष	Subjects विषय	Division श्रेणी	Percentage of marks obtained प्राप्तांकों का प्रतिशत	School/College attended किस विद्यालय /	Name of the Board/University परीक्षा बोर्ड/विश्व- विद्यालय का नाम

^{11.} Academic distinction (e.g. any prize, medals, award, etc.) शिक्षा संबंधी विशेष योग्यता (जैसे कोई पुरस्कार, मेडल, पारितोषिक आदि)

12. Teaching Experience at University or Degree College: (To be filled only if applying for teaching post) विश्वविद्यालय अथवा महाविद्यालयों में अध्यापक का अनुभव: (यदि शैक्षणिक पद के आवेदक हों तो भरें)

			Classes ta	ught		Leng	th of
Name of the University College विश्वविद्यालय/महाविद्यालय का नाम		Nature	Under Graduate			Experience कुल अनुभव	
	Designation पद का नाम	Post: Temporary/ Permament पद की स्तिथि: अस्थायी/स्थायी	Pass/Hons. किन कक्षाओं को पढ़ाया स्नातक स्तर/ (पास/आनर्स स्तर)	Post- graduate (स्नातकोत्तर)	Period (give dates) (तिथि संकेत)	Year वर्ष	Months माह
2							
4							

Administrative other Experience, if any प्रशासनिक अन्य अनुभव, यदि कोई है:

Name of the Institution	B	Nature Post:	Nature if	Period	Length of Experience कुल अनुभव	
Organization संस्था/संगठन का नाम	पद का नाम	Permament/ Temporary पद की स्थिति: स्थायी/अस्थायी	assignment कार्यभार का स्वरूप	(give dates) अवधि (तिथि संकेत)	Year वर्ष	Months माह

14. Have you been debarred or punished for adopting unfair means in any Examination by the Institution/ Board or University? If so Please specify क्या आपको किसी संस्था/बोर्ड या विश्वविद्यालय द्वारा किसी परीक्षा में अनुचित तरीका अपनाने पर परीक्षा में बैठने से रोका गया है या दंडित किया गया है? यदि हां, तो उसका पूरा विवरण दीजिए।

*15.	Any published work or book applicant or particulars of any work that he may like to ment a seperate sheet of paper may purpose.) आवेदक द्वारा कोई प्रकाशित सामग्री गई पुस्तकों या ऐसे किसी शोधकार्य कार्य का विवरण जिसका कि उल्लेख कार्यका हो तो इन सबका उल्लेख कागज का प्रयोग किया जा सकता	Published (Give number) प्रकाशित (संख्या दीजिए)	Under Publication प्रकाशाधीन (Give number (संख्या दीजिए)	Under Preparation निर्माणाधीन (Please specify (विवरण) (Give number (संख्या दीजिए)	प्रस्तुत की जा चुकी (Give number) (संख्या दीजिए)	
	To be filled by applicant for teaching posts only (सिर्फ शैक्षणिक पद के आवेदक द्वारा भरे जायें)	लेख 4	aper		9	
(b)	Suriervisor for degrees : शोध उपाधि के लिए पर्यवेक्षक		Awarded उपाधि मिल चु (Give number) (संख्या दीजिए	की Prog शोधका रहा (G	र्य चल है s	Thesis/ Dissertation under ubmission गोध-प्रबन्ध गोध निबन्ध प्रस्तुत किया जाता है (Give number)
	To be filled by applicant for teaching posts only (सिर्फ शैक्षणिक पद के आवेदक द्वारा भरे जायें)	1. Ph.D पीएच0 डी0 2. M.Phil एम0 फिल0 3				

 Special subject of study or branch of specialisation, of any

(ग) अध्ययन का विशेष विषय या विशेषज्ञता के क्षेत्र में नाम, यदि कोई है।

Membership of Learned Bodies :
 विद्वत निकायों की सदस्यता

^{*} Please also give the subject of papers published together with the names of journals and dates, reprints of important papers should be attached to the application.
प्रकाशित शोध-लेखों का विषय तथा दिनांक सहित उन पत्रिकाओं का नाम भी वताईए जिनमें वे प्रकाशित हुए हैं। महत्वपूर्ण शोधलेखों को पुनर्मुद्रित प्रतियां भी आवेदन पत्र के साथ संलग्न की जानी चाहिए।

17.	Number of literacy, cultural or other activities (e.g. attainment in sports etc.) in which the application is interested and distinctions, if any, obtained in the same उन साहित्यिक, सांस्कृतिक अथवा अन्य क्रिया-कलापों की संख्या (जैसे खेल-कूद संबंधी उपलब्धियां आदि) जिनमें आवेदक की रूचि है और यदि उसमें कोई विशेष योग्यता	
Para 1	प्राप्त की है तो उसका उल्लेख।	
18.	Name of post with particulars for which the applicant may have already applied and which have not yet been disposed off (Particulars of any subsequent application should also b intimated in writing) पूरे विवरण सहित उस पद का नाम जिसके लिए आवेदक ने पहले से ही आवेदन किया हुआ है और जिसके बारे में अभी तक कोई फैसला नहीं हो पाया है (उसके बाद भी यदि कोई अर्जी दी गई हो तो उसकी भी लिखित सूचना दी जानी चाहिए)	
		Signature of the applicant आवेदक के हस्ताक्षर
DECLA घोषणा	belief	application are true to the best of my knowledge and स्तुत किया गया समस्त विवरण मेरी पूरी जानकारी और विश्वास
Date दिनांक		Signature of the applicant आवेदक के हस्ताक्षर
19.	correct and this Institution/Organisation has no considered for the post applied for. यह आवेदन-पत्र इस टिप्पणी के साथ अग्रप्रेषित किया जा	n the above application have been verified and found objection to the candidature of the applicant being रहा है कि इसमें प्रस्तुत किए गए तथ्यों की जांच कर ली गा के लिए आवेदन किया है उस पद के लिए उसकी उम्मीदवार कोई आपित नहीं है।
		Signature हस्ताक्षर
		(Head of the Institution/Orgtanisation) (संस्था/संगठन का अध्यक्ष)
		Designation
		Address
		पता
		Pin Code No पिन कोड सं0

Appl. No..... आवेदन संख्या (To be filled in by the office) कार्यालय द्वारा भरा

VALLABHBHAI PATEL CHEST INSTITUTE UNIVERSITY OF DELHI, DELHI - 110007 (Please fill this Proforma neatly/typed)

Affix Passport Size Photograph

Note: No enclosure with this proforma is permisible Post applied for Date of birth	जाना है।							
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Any other relevant information (Special Training etc.)

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