

DISTRICT HEALTH AND FAMILY WELFARE SOCIETY, KARNAL**Advertisement****Advt.No NHM/AD-05/2020**Date: 04-11-2020

Applications are invited from the desirous and eligible candidates to be engaged on purely contract basis for the following posts in various NHM Programme under District Health & Family Welfare Society, Karnal for the FY 2020-21, initially up to 31st March 2021 or till the completion of the project whichever is earlier. The application form complete in all respects along with requisite signed documents should reach or be submitted in the office of Civil Surgeon Karnal, Red Cross Building, Mall Road, Karnal – 132001, Haryana.

Cat. No.	Name of the Post & No. of Posts	Name of Programme	Service By laws Sr. No.	Entry Level Pay Remunerati on	Essential Qualification)	Date & Time of Proficiency Test	Application should be submitted in Room No.
1	Medical Officer No. of Posts- 02 (SNCU District Civil Hospital Karnal)	SNCU	416	Rs 50,000/- Per Month	Essential Qualification:- (i) M.B.B.S from a recognized institute, registered with Haryana Medical Council. Desirable:- (i). Knowledge of Hindi upto Matric Standard. Age Limit: 18-65 Years	Date of Walk In Interview 10.11.2020	Room No= 06
2	Paediatrician No. of Posts- 01 (SNCU District Civil Hospital Karnal)	SNCU	433	Rs. 80,000/- Per Month	Essential Qualification:- (i) MBBS or equivalent degree from an institution recognized by the Medical Council of India (ii) PG Degree/Diploma in Paediatrics. Desirable:- (i) Hindi/Sanskrit upto Matric. Age Limit: 18-65 Years	Date of Walk In Interview 10.11.2020	Room No= 06
3	Medical Officer No. of Post -01 (District Civil Hospital)	NRC	415	Rs. 40,000/- Per Month	Essential Qualification:- (i) M.B.B.S. from a recognized institute, registered with Haryana Medical Council. DESIRABLE: (i) Knowledge of Hindi up to Matric Standard. Age Limit: 18-65 Years	Date of Walk in Interview 10.11.2020	Room No= 06

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4	Medical Officer (NUHM) No. of Posts- 01 (UPHC Vasant Vihar)	NUHM	417	Rs. 50,000/- Per Month	Essential Qualification:- (i) M.B.B.S from a recognized institute, registered with Haryana Medical Council. Desirable :- (i) Knowledge of Hindi upto Matric Standard. Age Limit : 18-65 Years	Date of Walk in Interview 10.11.2020	Room No= 06
5	Account Assistant (FMG) No. of Post- 01 Cat. EWS= 01	NHM	200	Entry Level Pay Rs. 12500/- Per Month	Essential Qualification:- (i) B.Com with at least 55% marks. (ii) Hindi/Sanskrit upto matric. (iii) Knowledge of Tally ERP.9 Software (Certificate for the same is required) (iv) One year post qualification experience related to accounts Age Limit : 18-42 Years	Date of Written Test 19.11.2020	Room No= 06

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6	Data Assistant No. of Post- 01 Cat. - UR-01 (HQ Karnal)	HMIS	37	Entry Level Pay Rs. 7580/- Per Month	<p>Essential Qualification:-</p> <p>(i) 10+2 with 50% marks & 'O' level course from DOEACC /one year Diploma in Computer Application/ Course in programming Assistant/ NCVT Certificate with at-least 50% marks OR Graduate & 'O' level course from DOEACC /one year Diploma in Computer Application /Course in programming Assistant/NCVT Certificate with minimum 50% marks OR Three Years diploma in modern office practices /office management & computer application /computer Engg. / Electronics & Communication / B.Sc. (IT/ Computer Science) /BCA with 50% Marks OR Two years Diploma in office Management & Computer Application with 50% marks OR Post Matric one Year ITI course / NCVT in stenography with 60% marks.</p> <p>(ii) Hindi or Sanskrit up to Matric.</p> <p>(ii) POST QUALIFICATION WORK EXP: Minimum two years.</p> <p>Desirable:-</p> <p>(i) Typing speed of 15 WPM in Hindi</p> <p>(ii) Excellent knowledge and experience of MS-office (Word, Excel and powerpoint), Internet & E-mail etc.</p> <p>(iii) Knowledge of Filing, Indexing and Document Management.</p> <p>(iv) Excellent writing and verbal communication skills.</p> <p>(v) Proficient in drafting notes and letters in English.</p> <p>Age Limit : 18-42 Years</p>	Date of Written Test 19.11.2020	Room No. 06
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7	Block Asha Coordinator No. of Post- 01 Cat. - EWS= 01 (SDH- NILOKHERI)	Community Process (ASHA)	82	Entry Level Pay Rs. 7580/- Per Month	<p>Essential Qualification :-</p> <p>(i) Bachelor degree in arts having optional subject of Sociology/Psychology/Rural Development</p> <p>(ii) At least 1 year post-qualification experience in community mobilization or related field activities in health sector.</p> <p>(iii) Hindi/Sanskrit upto matric.</p> <p>Desirable Qualification -</p> <p>(i) Work experience in empowerment of health volunteers or in NGO health projects or in involvement of PRIs in developmental programmes</p> <p>(ii) Sensitivity and experience of working on issues related to community mobilization and coordination in health programmes at the grassroots set-up.</p> <p>(iii) Working knowledge of Computer programme and commonly used packages like MS Word, Excel.</p> <p>Age limit : 18-42 Years</p>	Date of Written Test 19.11.2020	Room No. = 06
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8	<p>Ayush Medical Officer No. of Post: 03 Cat. - BC-A=01, BC-B=01)</p> <p>(01 Male - CHC Gharaunda 01 Male- CHC Ballah)</p> <p>Cat. - 01 General</p> <p>(01 Female- Urban Karnal)</p>	RBSK	395	Entry Level Pay Rs. 18750/- Per Month	<p>1. Educational Qualification for AMO</p> <p>(i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Educational Qualification for UMO</p> <p>(i) A degree in Unani/ Tibbia from any university/Institution recognized by the Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualification for HMO</p> <p>(i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973.</p> <p>(ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Yoga</p> <p>(i) A degree in BNYS from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.</p> <p>(iii) Hindi/Sanskrit upto Matric.</p> <p>Essential Qualifications for Siddha</p> <p>(i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.</p> <p>(ii) Registered by Central council of Indian Medicine (CCIM)</p> <p>(iii) Minimum 2 years of post -qualification work experience.</p> <p>iv) Hindi/ Sanskrit Upto Matric.</p> <p>Age limit : 18-42 years.</p>	Date of Written Test 20.11.2020	Room No= 11
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9	Consultant Medicine No. of Post : 01 (District Civil Hospital, Karnal)	NCD	413	Rs. 50,000/- Per Month	Essential Qualification:- (i) MD, Medicine or equivalent degree from institution recognized by MCI (ii) At-least 2 years experience of working as a specialist in a hospital. (iii) Hindi/Sanskrit upto Matric. Age limit : 18-65 years.	Date of Walk in Interview 10.11.2020.	Room No=16
10	Emergency Medical Technician (EMT) 06 (EWS=02, ESM-Gen=02, ESM BC-A=01 ESM-SC=01)	Referral Transport	165	Entry Level Pay Rs. 11170/- Per Month	Essential Qualification:- (i) Registered B. Pharmacy/ D. Pharmacy/ GNM/ BSc Nursing. (ii) Hindi /Sanskrit up to Matric. Age limit : 18-42 years.	Date of Written Test 20.11.2020	Control Room 108 (First Floor)
11	Psychiatrist No. of Post : 01 * District Civil Hospital , Karnal * (Subject to approval from Mission Director NHM Haryana, Panchkula)	DMHP	446	Rs. 1,25,000/- Per Month (For MD Psychiatry) or Rs. 95,000/- (For Diploma in Psychiatry)	Essential Qualification:- (i) MD in Psychiatry or equivalent degree from institution recognized by Medical Council of India. Or (i) Post graduate Diploma in Psychiatry from institution recognized by Medical Council of India Desirable: (i) 2 Years experienced of working as a specialist in a Hospital. (ii) Hindi/Sanskrit upto Matric. Age limit : 18-65 years.	Date of Walk in Interview 10.11.2020	Room No=06


Important Instructions:-

1. Selection will be made as per criteria of Mission Director (National Health Mission) Haryana, Panchkula.
2. The desirous candidates who meet the requisite qualification, experience and age criteria may apply on the **Application form** available on the website - **www.nrhmharyana.gov.in**.
3. Application form duly completed in all respects (including full particulars, complete postal address with pin code, contact number & e-mail address clearly mentioned) along with two recent coloured passport size photographs, self-attested copies of Educational Qualifications, Relevant Experience Certificate/ Documents (Govt./ Semi Govt.) and Residence Proof (Only Ration Card/Voter Card/Passport/Residence Certificate issued by Tehsildar) should reach/be submitted in the respective room No. in the office of

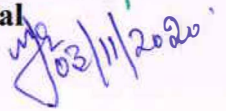
Civil Surgeon, Red Cross Building, Mall Road, Karnal-132001, Haryana by **17.11.2020** up to 2:00 PM positively. The applications will be accepted only in working days and working hours of office i.e between 9:00 AM to 5:00 PM (Saturday/Sunday & on holiday office will be closed).

4. Applications received Cat No. 5,6,7,8,10 on or **before 17.11.2020 upto 2:00 PM** positively
5. Walk in Interview **on dt. 10.11.2020** for Cat No. 1,2,3,4,9,11 and thereafter on **Every Tuesday till the filling of Posts upto 2 Months** whichever is earlier.
6. Applications received by any means after **2:00 PM on 17.11.2020** will be rejected.
7. Selection Committee/Appointing Authority will not be responsible for any postal delays in delivery of applications.
8. **The candidate must mention the name of the post, category and facility applied in the coloum given in the application form.**
9. Number of posts can be increased/decreased/ or can be completely withdrawn without prior information or corrigendum as per the decision of Chairman District Health & Family Welfare Society, Karnal.
10. Haryana Govt. Reservation policy will be followed.
11. Original documents in support of academic qualification, residence proof and work experience etc. shall be required to be produced at the time of the interview.
12. Local area weightage will be given.
13. The recruitment will be strictly area specific for district Karnal only. All the posts are non-transferable and selected candidate will remain posted at the place of appointment.
14. Interview Committee has right to reject any application if found improper, ineligible or having misleading/false information.
15. The candidature of the candidate will be purely provisional and will be subject to screening test/computer skill test/interview/joining duty. If it is found that the candidate does not fulfil any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract will be terminated immediately.
16. Screening test/Proficiency test will be conducted **O/o Civil Surgeon Karnal, Red Cross Building, Mall Road, Karnal – 132001** for screening of the candidates and only shortlisted candidates will be eligible for computer skill test and further called for interview. Those candidates who are unable to get 40% marks in screening test/proficiency test shall not be shortlisted for computer skill test and interview.

17. List of short listed candidates will be displayed in O/o Civil Surgeon Karnal as well as on website - www.nrhmharyana.gov.in for interview/ Skill Test with venue.
18. No separate letter will be sent for tests (screening test, computer skill test) and interview.
19. No TA/DA will be paid for appearing in tests (screening test, computer skill test) and interview etc.
20. In case of unsatisfactory performance and conduct the services shall be terminated immediately.
21. Any additional work under District Health & Family Welfare Society, Karnal can be assigned by the appointing authority.
22. Candidates should have no pending court case against him/ her or convicted by any court of law.
23. All disputes are subject to Karnal Jurisdiction.
24. Dispute if any, shall be decided by the sole arbitrator of the District Health & Family Welfare Society, Karnal and Karnal Courts and their decision shall be final.
25. For any query and clarification, please candidates may visit office of Civil Surgeon, Karnal on any working day from 10:00 AM to 01:00 PM.
26. District authorities has right to reject any application if found improper or having cuttings or misleading information.
27. Written tests in two parts one for proficiency and second for computer will be conducted for all the posts excepts Medical Officers. Only the candidates scoring 40% & above marks in the tests will be eligible for interview.
28. Any information provided by the applicants if found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidates will be terminated without giving any notice further notice and appropriate disciplinary action will be initiated against them.


**Civil Surgeon
Karnal**


**Dy. Civil Surgeon NHM
Karnal**


03/11/2020

DISTRICT HEALTH AND FAMILY WELFARE SOCIETY, KARNAL
APPLICATION FORM

For office use

Receipt No. _____

Date _____

Important Instructions

- Please read instructions given in advertisement carefully before filling in each column.
- Use only black/blue ball pen to fill the form.

Application for the post of _____ Facility _____

1. Name of the candidate : _____
(In Capital Letters)

2. Father's/Husband's Name : _____
(In Capital Letters)

3. Sex : Male/Female

4. Date of Birth : _____
(dd/mm/yyyy)

5. Category to which belong : _____

6. Telephone/Mobile No. : _____

7. E-mail : _____

8. Permanent Address : _____

_____ Pin Code _____

9. Correspondence Address : _____

_____ Pin Code _____

Affix Recent
Colored
Passport Size
Photo

Educational/Professional Qualifications :

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	%age of Marks	Division	Subjects
10 th							
10+2/ Vocational/ Intermediate							
Graduation							
Post- Graduation							
Any other Course/Diploma etc.							

10. Internship/Training (if any) : Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Total Period

11. Total Experience : Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Pay/Salary/ Honorary p.m.	Total Period

Details of Documents attached : _____

(Signature of the Candidate)

12. Declaration : I hereby declare that

1. All statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/ appointment my candidature may be cancelled and action can be taken against me by the commission.
2. I have read the provisions/conditions/terms/rules in advertisement carefully and I hereby undertake to abide by them. I fulfil all the conditions of eligibility regarding age limit, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.
4. There is no court case pending against me.

Date : _____

(Signature of the Candidate)

Place : _____